



Dear Nurse Intern Candidate,

Thank you for your interest in Bronson's Nurse Intern program. It is a sign of your professionalism and desire to be a part of a clinically excellent care delivery team.

To apply for a Nurse Intern position, complete an on-line employment application and print the entire Nurse Intern packet. Please provide all the requested information. If you are already internally employed at Bronson, fill out a bid sheet in HR or online and print the Nurse Intern packet. Complete the requested information. Missing information may delay your progress.

To complete the packet included the following:

- Completed Nurse Intern Information Sheet
- Current resume (you may attach to the electronic application for employment)
- Copy of your most recent college/university school transcript (s) that reflects your nursing course work and overall GPA. This does not have to be an official copy(s). Electronically accessed & printed is fine.
- Copy of your current RN license (if you have obtained a license) or identify the expected date of testing (if known)
- Copy of your current BLS/CPR card (if current)
- Arrange for two Nurse Faculty references. (If you are a practicing nurse, applying for the Peri-operative Internship arrange for two Nurse Mentor references.)

To arrange for Nurse Faculty references.

- Reference Forms are included with the Nurse Intern packet below.
- Complete your part of the form with your signature (gives permission to share the information)
- Direct your Faculty/Mentor to return their reference directly to Bronson Human Resources Department
- Provide a Bronson addressed (see below), stamped envelope with each reference form
- If Faculty/Mentor prefer to email or call with their reference, they can do so to Rosemarie Nedeau-Cayo at (269) 341-8917 or cayor@bronsonhg.org. It is still important that you provide them with your signed permission to share information.

Mail completed Nurse Intern packet and all references to:

Bronson Human Resources Department
601 John St. Box G
Kalamazoo, MI 49007

We look forward to working with you as you take this important step in your professional nursing development. Contact Rosemarie Nedeau-Cayo, RN by phone or email at the contact information given above with questions.



**BRONSON METHODIST HOSPITAL
NURSE INTERN INFORMATION SHEET**

NAME _____ PHONE _____ e-mail _____

Best way to reach you

ADDRESS _____

TYPE INTERNSHIP: Critical Care _____ Medical Surgical _____ Peri-Operative _____

SCHOOL OF NURSING _____ GRADUATION DATE _____ (anticipated/actual)

Please provide a self-assessment of your competence in the following domains of nursing practice.
Comments or examples are helpful.

Domain	Rating scale of:				COMMENTS
	1= Strong Performance	2= Competent Performance	3= Below Average Performance for this level of experience * please comment	4= Unknown	
Critical Thinking/Clinical Decision-Making Skills	1	2	3	4	
Interpersonal Skills with Patients/Clients	1	2	3	4	
Interpersonal Skills with Team Members	1	2	3	4	
Technical /Procedure Skills	1	2	3	4	
Clinical Computerized Documentation Skills	1	2	3	4	
Success in Nursing Academics	1	2	3	4	
Adaptability to Changing Settings	1	2	3	4	
Self Directive Ability	1	2	3	4	
Accountability/Follow Through	1	2	3	4	

Applicant Signature _____ **Date** _____



FACULTY REFERENCE FOR NURSE INTERN POSITION

To RN Faculty Member/Professional Mentor

Date _____

Please print the faculty member's/mentor's name above

Applicant _____ \ _____

Applicant: Print your name

Sign your permission

has applied for a CC___ MS___ OR___ Nurse Intern position at Bronson Methodist Hospital, Kalamazoo, MI. The Nurse Internship is an extended orientation program, and includes theory and clinical experience. Interns always work with a preceptor. Self-direction and flexibility will be essential qualities for success. Individual guidance is provided and each Intern has a tailored orientation plan and path.

Please share your perspective about this applicant by completing the following evaluation form. Use the scale to rate the areas listed. Added comments are always welcome. This is one of many tools used to determine a good fit between applicants and Intern programs as developed at Bronson Methodist Hospital.

Table with 6 columns: Rating Scale (1-4), Critical Thinking/Clinical Decision-Making Skills, Interpersonal Skills with Patients/Clients, Interpersonal Skills with Team Members, Technical/Procedure Skills, Success in Nursing Academics, Adaptability to Changing Settings, Clinical Computerized Documentation, Self-Directed Ability, Accountability/Follow Through, and Comments.

How do you know the applicant? _____

If as a faculty, what program/course? _____

Signature _____ Contact Number: _____

You are welcome to contact me by phone or e-mail to respond to this reference request. Do so using the contact information provided below, referencing the above categories.

Thank you for your support of this persons professional development. Rosemarie Nedeau-Cayo, RN Intern Coordinator

(269) 341-8917 cayor@bronsonhg.org