

not be on the fitness floor (including cardio, free weight and rehab areas) at any time. Children under the age of 6 are not permitted on the track. Children age 6 to 12 must remain with their parents at all times while using the track. All rules for the sauna and the whirlpool are posted on the pool deck and will be strictly enforced.

**DANGEROUS ACTIVITIES:** For safety reasons, no children under the age of 13 are allowed in the cardio area, weight-training areas or group exercise classes at any time.

**SUPERVISION:** No children under age 13 should be in Bronson Wellness Center lounges, hallways, etc., unless they are in the immediate supervision "arm's reach" of an adult member or program director.

**PARENTS PRESENT:** Parents must be on the premises in order to leave their children in the childcare center, and children may not be left in Bronson Wellness Center for more than two hours per day. Proper identification will be required to drop off and pick up children. Parents may not leave unsupervised children in the lobby area.

## ARTICLE FIVE

### HOUSE RULES

**CHECK-IN:** All members using Bronson Wellness Center facilities must present their membership key tag to the service desk at check in. Any member forgetting their key tag will be asked to present photo identification at time of entry.

**CARD REPLACEMENT:** In the event of a lost membership key tag, a fee will be charged for its replacement.

**SMOKING:** Bronson Wellness Center is a smoke-free campus. Smoking is not permitted anywhere in Bronson Wellness Center or on Bronson Wellness Center property.

**PROPER ATTIRE:** All members will be expected to wear appropriate attire when using Bronson Wellness Center. Shoes and shirts are required at all times in all areas outside the locker rooms and pool area. Only athletic shoes which do not mark or mar the floors are allowed in the aerobic studio or gym. Bronson Wellness Center prefers our members and guests to wear indoor athletic shoes versus shoes worn outdoors. No derogatory or slanderous logos will be permitted. Management reserves the right to determine if certain attire is appropriate.

**LOCKERS:** Daily lockers in Bronson Wellness Center are for our members' convenience and are intended for daily (per visit) use. Locks that remain on lockers at closing will be cut and the contents will be placed in lost and found. Bronson Wellness Center will not be responsible for lost articles. Rental lockers are available for a monthly fee. Bronson Wellness Center is not responsible for the loss of any article left in a rented locker.

**USE OF WET AREA:** Members are required to shower before entering the hot tub or pool. Members who have used the steam or sauna rooms should shower off again before entering the hot tub or pool.

- a) Personal grooming is not permitted in any of the spa/relaxation areas.
- b) During Family Time children under the age of 13 are to follow the posted rules specific to the hot tub or sauna.
- c) Children under the age of 13 may use the swimming pool during designated family time hours only, but must be under the direct supervision (arm's reach) of a parent or other adult at all times.

**GUEST POLICY:** Adult members may bring up to four guests per visit to Bronson Wellness Center by registering them and paying the appropriate guest fee upon entering. The member must remain in the center the entire time their guests are using the center and are responsible for their behavior. An area resident may be a guest of member/members for six visits in a 12 month period at the normal guest fee. An area

resident who has been a guest of a member more than six times in a 12 month period will be charged a premium guest fee. If unregistered guests are found using Bronson Wellness Center, the accompanying member will be fined and will be subject to suspension or expulsion from the center.

**SECURITY:** All members must enter and leave Bronson Wellness Center via the main entrances.

**INTERPRETATION:** On all questions as to the construction, interpretation, or application of these by-laws and house rules, the decision of management will be final. Additional information on certain rules will be available as separate documentation.

**AMENDMENTS:** Amendments or addendums to these by-laws and rules may be changed from time to time with or without notice.

### MEMBERS ACKNOWLEDGEMENT

I have received a copy of the rules & by-laws and I agree to abide by these articles. I acknowledge understanding of each statement and also understand that violation of any of the articles can result in termination of my membership.

MEMBER SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



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BRONSON WELLNESS CENTER

# Rules & By-Laws



**BRONSON  
WELLNESS  
CENTER**

UPDATED JANUARY 2018

## ARTICLE ONE

The members of Bronson Wellness Center shall be classified as follows:

**PRIMARY MEMBER:** A member who pays an individual primary enrollment fee and full primary dues shall be classified as a primary member and has full use of Bronson Wellness Center facilities. A primary member has financial responsibility for all subsequent accounts under the primary.

**SPOUSE MEMBER:** Spouses of the primary member may be added to the primary member's account by paying the full spouse enrollment fee and prevailing dues. A spouse is defined as legally married and able to be declared on federal income taxes as married.

**FAMILY MEMBERS:** A family member is defined as an individual who is claimed on the federal income taxes of a primary member or the son/daughter of a primary member who is between the ages of 13 and 25 years old and currently enrolled as a full-time student. Family members may be added to the primary member's account by paying the full family enrollment fee and prevailing dues.

**SENIOR MEMBER:** A member who is 62 years of age or older and who pays an individual senior enrollment fee and full senior dues shall be classified as a senior member and has full use of Bronson Wellness Center facilities.

**STUDENT MEMBER:** A member who is currently enrolled in school full time (12 credits or more), and pays full primary dues shall be classified as a student member and has full use of Bronson Wellness Center. The enrollment fee is waived for student members.

Bronson Wellness Center reserves the right to establish such other classification of memberships as it considers appropriate. No membership is transferable to other individuals.

## ARTICLE TWO

### MEMBER RECORDS & PROCEDURES

**ACCOUNTS:** Members will be billed on the 5th of each month for dues, other fixed fees for the upcoming month and any charges made to the member account the previous month. A late fee of \$12 will be assessed after the 5th if payment is not received.

**NSF/CREDIT CARD DECLINES:** Members will have their Bronson Wellness Center privileges revoked during periods in which their account is delinquent. In addition, a \$25 fee will be assessed for NSF or credit card decline. Members are responsible for membership dues during periods of delinquency. Members whose accounts are 60 days or more overdue will be subject to membership cancellation and sent to collections. In the event a person whose account has been cancelled and sent to collection decides to rejoin, all past monies are due plus an additional enrollment fee will be charged as a new member.

### ADDRESS CHANGE/BILLING

**INFORMATION:** Members shall be responsible for providing written notice to Bronson Wellness Center of changes of address, billing information and all other information that could allow a member's account to become outdated.

**MEMBERSHIP ADDS:** Members may add family members to their membership at any time in the membership sales office by paying pro-rated dues for the balance of the current month, enrollment fee(s) and filling out the appropriate forms. The minimum period for which a member may be added is one month.

Members may be deleted from a membership by filling out the membership cancellation form 30 days prior to the last day of use.

**FREEZES:** Memberships may be frozen and an administrative fee will be collected during the freeze months. Members may freeze their account provided all the following conditions are met:

- a) The membership account is paid up to date, including all family members.
- b) The freeze request form is filled out and signed. (30-day notice required)
- c) Circumstances require a two month minimum freeze.
- d) The member is neither living nor working in the South Haven area (35 mile minimum) during the period, or is incapacitated by serious illness or injury to the extent it is impossible to make use of Bronson Wellness Center facilities. A doctor's note is required for all medical freezes. (Financial difficulties do not qualify under these terms.)
- e) During the freeze period, members will not be able to use Bronson Wellness Center services due to the terms of this agreement. Reactivation is not permitted before the two month minimum inactive date.

**EXPULSION:** A member may be expelled by the management. If such expulsion is for violation of any by-law or rule, or for any other conduct deemed detrimental to the general welfare of Bronson Wellness Center or Bronson Wellness Center members, the member's initiation fee shall be forfeited.

**DUES ADJUSTMENTS:** Dues are subject to adjustment by management at any time.

## MEMBERSHIP CANCELLATION POLICY

Members may resign their Bronson Wellness Center membership at anytime. In order to resign, the following conditions must be met:

- a) A Bronson Wellness Center cancellation form has been completed and submitted to the membership sales office 30 days prior to last day.
- b) Membership dues and any other charges associated with the account have been paid up to the date of resignation regardless of usage.

## ARTICLE THREE

**APPOINTMENTS:** Cancellation of a scheduled appointment must be made no less than 24 hours prior to appointment to avoid cancellation fees.

**CANCELLATION FEE:** A member, non-member or guest who fails to show up for a scheduled appointment (personal training, massage, paid program) without properly cancelling the appointment will be charged the full price of the session/class.

## ARTICLE FOUR

### CHILDREN'S POLICY

**GENERAL:** Bronson Wellness Center extends full membership privileges to adults and young adults, age 13 and older.

**FAMILY TIME RULES:** Children must be within "arm's reach" at all times during family time. This includes the while using pools, track and basketball court. Parents are expected to be present (within arm's reach) at all times with their children and not working out in other areas. Family time is provided as an opportunity for parents to enjoy fitness and physical activity with their children, as a family. Children may