

Dear Student,

Thank you for your interest in Internship with Bronson Medical Practices. We look forward to receiving and reviewing your application.

During our Medical Practices Internship, students learn about the patient and family experience at medical practices and learn how to maximize that experience. Through hands-on activity and observation students will become proficient in gathering patient vital signs and information, medication reconciliation, and providing provider-ordered interventions while under clinical staff member supervision. As our medical practices span three counties, our patient population varies, so students will have contact with persons of varying ages, diagnoses, and cultural/economic backgrounds.

We offer entry into our Medical Assistant Internship program throughout the year. The intern will spend a minimum of 180 hours at a Bronson Medical Practice. As schedules can vary within practices, the intern may be required to work some evenings and weekends. Bronson Medical Practices offer experiences in primary care practices caring for patients across the lifespan.

An internship at Bronson medical practices will provide an intern with opportunities to:

- ❑ Gather health information such as vital signs, patient history, and perform medication reconciliation.
- ❑ Document health information
- ❑ Relay health information to providers
- ❑ Observe various medical procedures
- ❑ Educate patients and families as directed by providers
- ❑ Work as a member of a multi-disciplinary team
- ❑ Apply practical knowledge to a work setting

As our intern positions are limited, we ask that you fulfill all prerequisites for internship before completing an application.

The requirements include:

- ❑ Within last course at an accredited Medical Assistant school.
- ❑ Minimum 3.0 GPA (on a 4.0 scale)
- ❑ Eligible to obtain certification as a Medical Assistant upon graduation
- ❑ Available for an in-person interview if requested
- ❑ Available for Epic computer training

If you meet these requirements, prepare a cover letter and resume then follow the steps below:

- ❑ Visit <https://cliniannexus.com>, and click on "sign up"
- ❑ Enter your email address and a password
- ❑ Choose "student" for your clinical role
- ❑ Add in your school name
- ❑ ClinicianNexus will send you an email to confirm your email address.
- ❑ You can skip the profile section. Click on the "Find Rotation" button on the bottom of the screen.
- ❑ Type in "Bronson" in the search box
- ❑ Click on the appropriate Bronson rotation (Medical Assistant Internship)
- ❑ Scroll down to the bottom of the description, and apply for the rotation
- ❑ In the dates section for "When", please choose the dates of your rotation
- ❑ Complete the Learning Objectives and the application steps.
- ❑ After all steps are completed, scroll to the top of the page, and choose "Save and Submit"

Be advised that completing the application process is not a guarantee of placement should the background check or application process determine that Bronson is not a good fit.

Once your application is received, you will be contacted by a Bronson Human Resources representative regarding next steps. You will arrange a schedule to fulfill your clinical experience directly with the Manager of the practice site. Thank you for your interest in an Internship with Bronson Medical Practices. If you have any further questions, please contact your school's liaison.

Sincere Wishes for Success,

Bronson Medical Practices  
Bronson Education Services